



YOUR HOME - YOUR CASTLE

## RESIDENTIAL RENTAL APPLICATION

**Non Refundable Application Processing Fee: \$50.00 for each applicant**

**This must be filled in completely to be considered for occupancy.** Failure to complete ALL sections and sign will result in delay or denial of this application. (A co-signer may be required to fill out an application as well.) We do not discriminate on the basis of age, race, religion, national origin, familial status, handicap (Americans With Disability) or gender.

### Rental Property Information

Rental Property Address: \_\_\_\_\_ Unit # \_\_\_\_\_

Anticipated Possession Date: \_\_\_\_\_

### Applicants' Personal Information \*\*Please PRINT\*\*

Applicant's Full Name: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email Address : \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Applicant's Social Security Number: \_\_\_\_\_

2<sup>nd</sup> Applicant's Full Name: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email Address : \_\_\_\_\_ Date of Birth: \_\_\_\_\_

2<sup>nd</sup> Applicant's Social Security Number: \_\_\_\_\_

3<sup>rd</sup> Applicant's Full Name: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email Address : \_\_\_\_\_ Date of Birth: \_\_\_\_\_

3<sup>rd</sup> Applicant's Social Security Number: \_\_\_\_\_

**Dependents Name(s):**

**Date(s) of Birth**

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Do you have a pet? ☐ Yes / ☐ No If more than one, how many? \_\_\_\_\_

Please describe type(s) of pet(s):

\_\_\_\_\_

### Residential History

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

How long at this address? \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Landlord / Lessor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Previous Address 1: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 How long at this address? \_\_\_\_\_ Monthly Rent \_\_\_\_\_  
 Landlord / Lessor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Previous Address 2: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 How long at this address? \_\_\_\_\_ Monthly Rent \_\_\_\_\_  
 Landlord / Lessor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

### **Details of Employment**

Employer: \_\_\_\_\_ Work #: (\_\_\_\_) \_\_\_\_\_  
 Position: \_\_\_\_\_ Date Hired: \_\_\_\_\_  
 Supervisor's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Salary: \_\_\_\_\_

Spouse Employer or (If employed less than one year with present employer, please provide previous employer.)

Employer: \_\_\_\_\_  
 Position: \_\_\_\_\_ Date Hired: \_\_\_\_\_  
 Supervisor's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 Salary: \_\_\_\_\_

### **Other Sources of Income**

Do you receive income from any of the following sources? ☐ Yes / ☐ No  
 Student Loans \_\_\_\_\_ Pension Benefits \_\_\_\_\_ Social Assistance \_\_\_\_\_ Other \_\_\_\_\_  
 Please provide contact persons and amount who can verify the amount of income you receive:

\_\_\_\_\_  
 \_\_\_\_\_

### **Vehicle Information**

Make / Model: \_\_\_\_\_ Year: \_\_\_\_\_  
 License Plate Number: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Make / Model: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate Number: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

**\*\*Note:** Biltmore Square Residents Only ~1 Reserved Space in Parking Garage per unit. Additional parking spots on 4<sup>th</sup> floor of parking garage available on first come first serve basis. Parking permits are required to be on vehicles in order to park in parking garage, otherwise cars will be TOWED. Other uncovered spaces available around exterior of building at no charge!

### **Banking Information**

Banking Institution: \_\_\_\_\_

Banking Institution: \_\_\_\_\_

### **References**

Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

### **Emergency Contact**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

**Is there anything negative that we may find in our criminal or credit background check that you want to comment on?**

\_\_\_\_\_  
\_\_\_\_\_

**Have you ever been EVICTED or Eviction Process Started?** ☐ YES ☐ NO

Where and Reason for Eviction: \_\_\_\_\_

\_\_\_\_\_

**Do you Smoke?** ☐ Yes ☐ No

### **Criminal & Credit Background Check Authorization**

I declare that the information I have provided is accurate. I authorize the individual or organization to whom this application is submitted to: (a) contact my references and all other persons that I have named in this application; and (b) perform a credit and/or criminal check to assess my suitability as a tenant/lessee.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## General Questionnaire -- Answer All Questions (Adults and Juvenile Applicants)

*(write on the back side of this page if more room is needed)*

1. Have you, or anyone (including all potential occupants) on this Application, ever been evicted, asked to leave a property, moved to avoid eviction, or moved because of any problem with another tenant or the landlord? ☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

2. Have you, or anyone (including all potential occupants) on this Application, ever plead no contest to, plead guilty to or been convicted of any felony; or ever plead no contest to, plead guilty to, or been convicted of any misdemeanor involving alcohol, drugs, gangs, dui, weapons, children, violence, or theft (this includes any crime in the same categories plead to, convicted of, or committed by any potential juvenile occupants) ☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

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3. Are there any criminal cases currently filed or pending against you or any prospective Lessee or occupant: ☐ Yes ☐ No If yes, please explain: \_\_\_\_\_

4. Have you, or anyone on this application, even been placed on probation, parole, released from jail or released from prison? ☐ Yes ☐ No If so, please explain \_\_\_\_\_

5. Have you, or anyone on this application, ever been, or currently are, a member of a gang or a member of a gang currently involved in any criminal activity, been arrested in the last five years, have an arrest warrant outstanding, or awaiting disposition in any criminal matter? ☐ Yes ☐ No If so, please explain \_\_\_\_\_

**\*I/WE warrant that neither I/We or any member of my/our household 1) have any criminal charges pending 2) have no criminal charges that are in the process of being filed or awaiting to be filed by any government entity, 3) are not awaiting disposition of any criminal charge, 4) that there are no criminal charges looming in any way and, 5) have not been involved in any activity that may result in an arrest or any criminal charges. I/We agree that if tenancy is accepted by Landlord and any criminal charge is later learned of by Landlord, that Landlord may immediately terminate my/our tenancy by eviction or otherwise and I/We will be responsible for the attorney fees, costs, collection fees, concession payback, break lease fees, damages, other charges and rent. Initialed \_\_\_\_\_**

***False Statements or Incomplete Information Will Be Grounds for Denial of this Application and/or Eviction, if Information Provided is Later Learned to be False or Misleading***

This application must be signed by all adults who will occupy the apartment, before it can be considered by Landlord. Acceptance of this application, and any monies deposited herewith is not binding upon Landlord, until approved by Landlord in writing. If anything in this application is found to be false or misleading, even if tenancy is approved, tenants will be subject to immediate termination.

In compliance with the FAIR CREDIT REPORTING ACT this notice is to inform you that the processing of this application including, but is not limited to, making any inquiries deemed necessary to verify the accuracy of the information herein, including procuring consumer reports from consumer credit reporting agencies and obtaining credit information from the other credit institutions may be performed by Landlord. The undersigned agrees that this application and any information reports will remain the property of Landlord.

I/we hereby grant the owner, its manager, representative, affiliate, or vendor, the right to process this application, obtain all of my credit information from all credit reporting agencies for the purpose of obtaining, and thereafter, holding, a Rental Lease Agreement with this

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_